

# Library rules

We hope your library card will give you a lot of pleasure! You can borrow books, films, music, video games and more from the library buses and the different libraries in Gothenburg.

It costs nothing to borrow media, but there are some rules that you must respect. This pamphlet describes the most important things you need to know.

## Your card is valuable!

Your library card is personal and valuable. If you lose it you must block it immediately.

You can block the card at any time on 031-368 34 34, where you talk to an answering machine.

You are responsible for everything that is borrowed on your card, even if another person has used it. The parent or guardian of a child is responsible for loans on the child's card.

## Personal details

Your contact details are personal data and as such they are covered by the data protection law. You can read about how we manage your personal data by going to our website: [www.goteborg.se/personuppgifterbibliotek](http://www.goteborg.se/personuppgifterbibliotek)

You are responsible for updating your contact details if they change.

## Loan period

The loan period is normally three weeks and you are given a receipt showing when borrowed material must be returned. You are responsible for your loans until you have returned them to the library.

You can find everything that can be borrowed at [gotlib.goteborg.se](http://gotlib.goteborg.se), where you can also renew your loans, reserve items and see your loan periods. You will find this information in the app, Biblioteket. The library is not responsible for any damage that may occur to technical equipment when you used borrowed media.

## Reminders

You will have to pay a charge if you don't return your loans in time.

As an extra service you can choose to have reminders by SMS and e-mail: one sent two days before the return date and the second the day after the return date. If a loan is two weeks overdue, you will be sent a letter by normal post.

## Computers

There are free computers for you to use at the libraries. You must not search for or publish any material that is racist, pornographic or illegal in any way. You must not use anyone else's password or identity.

Take care of the technical equipment, report any faults to the staff and be considerate to other people around you.

## Charges

Your first library card is free, but if you need a new card you will have to pay a charge.

There are charges for loans that are overdue, damaged or lost; the exact charge will depend on the type of media concerned.

You can find up-to-date charges at: [goteborg.se/bibliotek](http://goteborg.se/bibliotek) Unpaid charges will be sent to a debt collector.

**Biblioteken i  
Göteborg**